

PASSHE Women's Consortium  
Fall Executive Board Meeting  
Friday 10/26/07  
Bloomsburg University of Pennsylvania Fall Conference

\*These minutes were approved 4/4/08

***Members Present: (in alphabetical order)***

Malinda Cowles (Indiana University of PA)	malinda@iup.edu
Heather Frederick (Slippery Rock University of PA)	heather.frederick@sru.edu
Sara Grove (Shippensburg University of PA)	sagrov@ship.edu
Nancy Rumfield (West Chester University of PA)	nrumfield@wcupa.edu
Mollie Whalen (East Stroudsburg University of PA)	mwhalen@po-box.esu.edu
Maryrose Wilson (Shippensburg University of PA)	mwilson@ship.edu
Kimberly Woznack (California University of PA)	woznack@cup.edu
Nicolette A. Yevich (Shippensburg University of PA)	nayevi@ship.edu

Meeting is called to order by the President at 9:35am

***Introduction and Sharing:***

Colleen McQueeney our Treasurer was unable to attend today's meeting. Our Campus Contacts sent some items and we plan to compile them. Nancy received some of them via email.

***Approval of Minutes from the Spring Board Meeting:***

A correction to Sara Grove's email address must be made: [sagrov@ship.edu](mailto:sagrov@ship.edu) should be the address listed in the minutes.

Malinda Cowles ([malinda@iup.edu](mailto:malinda@iup.edu)) hasn't received campus contact emails from the President, only the conference information. Efforts will be made to correct the email listings.

Nicolette made a motion to accept the minutes. Sara seconded the motion. The minutes were unanimously approved by the Executive Board.

***Treasurer's Report:***

Since she was unable to attend, Colleen McQueeney forwarded the report to Sara Grove. Due to another situation (lack of paper copies of the report), Sara gave a verbal summary. We did not have the Faculty Leadership Institute during Summer 2007 and we are still waiting for some funds from schools for the Undergraduate Student Leadership Institute 2007. Overall, the finances are in good shape. We plan to distribute the Treasurer's Report for review via email as well as the membership report.

***Membership Report:***

Please see Treasurer's Report above.

### ***Undergraduate Leadership Institute 2007:***

The Undergraduate Leadership Institute was once again a great success. The Consortium would like to thank Carol Holland who served as the counselor in residence. Heather Frederick joined Sara Grove in running this year's Institute. The students bonded via Facebook.com. Sara showed us the Facebook group on the website with a photo of all the students. Students still post and update pictures and keep in touch months later. Sara also shared the schedule of events. This year's theme was *Finding Balance*. A new addition was an optional morning yoga session. Other items mentioned were: more feminism discussion incorporated, the second year of "Stitch and Bitch" a guest presenter from Chatham University, a session on "What is your leadership color?" and bear sightings during yoga! Offering the Institute during the June week (instead of July) worked fairly well for students. There were no participants from IUP, Millersville, Cheyney, or Lock Haven.

For the future if the schedule is too tight at McKeever earlier in the summer, perhaps we could move it to another time slot. The dates for next year's institute are: June 22-June 27<sup>th</sup> 2008. There is a \$300 campus fee per student. For 2008 we are planning a big reunion for past participants. The reunion cost would be \$65 for Friday June 27-28 for past students and past presenters. Students participants are expected to conduct their projects on their campuses during the following academic and to get in touch with their campus consortium contacts.

### ***Faculty Leadership Institute:***

Maureen McHugh sent a note regarding the plans for the future. She needs assistance in planning and running the Institute. Theresa Bloskey from Bloomsburg said that she helped Maureen in 2006 and is interested in continuing. Maureen needs other people, in addition to Theresa, to help out with the Institute. If you or someone you know are interested please contact Nancy or Maureen. We'd really like to see the Faculty Institute happen in 2008. Mollie suggested Andy McClanahan ([amccclanahan@po-box.esu.edu](mailto:amccclanahan@po-box.esu.edu) from ESU) who attended the Fall conference.

### ***Staff Leadership Institute (Maryrose Wilson):***

Maryrose is now at Shippensburg University (not ESU). The proposal was recently revised. The biggest concern is currently the budget due to reliance on full participation (all 14 schools) leading to the lowest cost per person. A concern is if there is not participation from all universities will the budget be affected and how can we get the pilot project off the ground? Nancy suggested that Maureen or Theresa take a look at the budget to see how to get the pilot off the ground. Another concern was that the number of participants (60) is sizeable. Perhaps the number should be revisited at 48. Ideally we would like to offer the Staff leadership Institute alternately with the Faculty Leadership Institute. The Faculty Leadership Institute is currently \$2000 per faculty participant.

- Malinda has been assisting with the coordination of professional development training for women receiving an hourly wage. Part of this project has been a needs assessment surveying women receiving an hourly wage. Malinda will share the results with Maryrose.

- Because supervisors may be hesitant to let staff attend professional development events, we may need to present the institute from a retention point of view. There are more and more employers to who offer better resources to help retain staff from going elsewhere for employment.
- The plan is to follow the next faculty institute and offer the staff institute in 2009. For the schedule we are looking at late May because but that is a quiet time of the year.
- We need to convince our schools that we lose institutional memory when people retire or leave and offering professional development may lead to longer retention.
- One member asked, “Do we need to get it approved and get funding before we get a new chancellor?” We can meet with Charmaine Clowney from the Chancellor’s office.
- Perhaps we will need to work with the President’s Commission on each campus. The key issue for start-up will be campus buy-in. We will still need Human Resources’ support and president support and support from the top.
- Will we need to add the campus implementation of selection? We should take out the cost per participant in the proposal and change it to total cost per institution (for up to 4 participants). We suggest \$4000 per year, every year for either faculty or staff institute.
- We will still look for funding from the Chancellor’s Office for the pilot project. We can also ask for a donation towards the student, faculty and staff leadership-institutes. Perhaps we can apply for a Social-Equity grant, however this may lead to difficulties if the grant funds were to go to one account at one particular institution.

### ***Role of the Consortium / Commission?***

Do we need to look at the role of the consortium vs. the commission when we have the Governor’s Conference on the status of women? This will meet on November 8<sup>th</sup> in Philadelphia. Can we be a vendor? The cost is \$130 to register. Maybe we can have a booth in 2008 when the conference will be held in Pittsburgh.

### ***The Circle and the Website:***

The website is located at: <http://www.passhewc.org/>

We still need to update the campus contacts. We encourage submission of pictures and campus updates on the website. We should send the old schedules from past conferences to put up on the website. A new idea is to highlight one university a month. One challenge we face in membership is that it is hard to recruit people for the consortium since it is hard to tell people what they are getting for their membership dues. The Circle newsletter will now be on the website. Malinda has support for helping with the website.

### ***SCUPA:***

There is still no contract for SCUPA. Outsourcing is still an issue on campuses. They are not doing increases at top of the pay scale. About 1/3 of members will actually lose money in take-home funds due to increases in health insurance contribution. It is a

deplorable proposed contract. We should send a letter to the board of governors and the Chancellor's office to support SCUPA.

***APSCUF***

The 2003 promotees did not receive any back pay. This penalizes them in terms of retirement. The ESU provost wants to do a pay equity study. While improvements have been made in benefits for same sex domestic partners, what about opposite sex unmarried partners? Does PASSHE have a statement of nondiscrimination? On the PASSHE website there is statement but this isn't used consistently across all 14 campuses. Some of the statements don't include nondiscrimination based on sexual orientation. This item is on the agenda for Shippensburg and ESU Meet & Discuss. There should be a consistent inclusive statement for all 14 schools.

***AFSCME***

No update from AFSCME member.

***President-Elect Needed:***

We still need a President-Elect. Nancy will announce this during the General membership meeting. It was suggested that Andy McClennahan. ([amcclanahan@po-box.esu.edu](mailto:amcclanahan@po-box.esu.edu)) might be interested.

***October 2008 conference is at Slippery Rock University***

Members from Slippery Rock have been taking copious notes during this conference. Women and Politics seems to be an appropriate theme due to the timing of the Fall 2008 Presidential Election. They are putting together wish lists and contacts. We shared ideas for speakers and vendors and sponsors: Book tour? Hilary Clinton? Code Pink in Pittsburgh? Mom's Rising? Young Women's Political Caucus?

***OTHER:***

The request for proposals (RFP) for research was on our website. We need to actively disseminate on the campuses. We will need to modify the dates and repost the RFP as a pdf then send an email out. The evaluation committee for submitted proposals is: Maureen, Mollie and Malinda.

We briefly discussed the Chancellor search. No faculty members are on the search committee. Are the union presidents involved? There is a rift in APSCUF due to the settlement announcement, so union leaders may not have any input or clout.

Malinda reminded us about Myra Sadker day and also her bulletin board to recruit participation on campus.

Sara Grove made a motion to adjourn the meeting.  
Heather Frederick seconded the motion to adjourn.  
The meeting was unanimously adjourned at 11:12 a.m.